

**KOLBERG-PIONEER, INC.**

**Position Description**

**Hourly / Direct**

**POSITION: ASSEMBLER**  
**DEPARTMENT: ASSEMBLY**  
**REPORTS TO: DEPARTMENT SUPERVISOR**  
**UPDATED: MAY 20, 2010**

**Basic Function**

Work is performed under the supervision of the Assembly Department Supervisor and in cooperation with the Assembly Department Leader.

**Primary Duties and Responsibilities**

Perform the following functions using skills including welding, hydraulic knowledge, mechanical aptitude, blueprint reading, and pneumatics.

1. Assemble, mount, and/or install component mechanical, electrical, hydraulic, or structural parts on equipment, with the aid of blueprints and schematic drawings.
2. Fabricate or modify structural parts.
3. Operate or use hand tools, overhead and jib hoists, power tools, forklift, and welder to perform duties.
4. Job requires using a computer mouse to access and open/close computer documents.

All duties must be performed in compliance with Company policies relating to safety and housekeeping.

**Essential Qualifications**

1. Perform work standing on concrete up to 12 hours per day.
2. Must be able to climb onto plant or equipment to perform work. Climb and work off of ladders and work platforms. Must be able to work in various positions including squatting, bending, and reaching. (Temporary variances may be accommodated based on employee's primary assignment.)
3. Use hand tools including air tools, grinders, wrenches, etc.
4. Primary work assignment will require employees to be able to frequently push/pull/lift up to 45 pounds. Employees may occasionally push/pull/lift greater than 45 pounds if they are physically able to safely do it. Employees are encouraged to use caution at all times when pushing/pulling/lifting. Please consider the size, shape, weight of the object to be pushed/pulled/lifted, the path and the distance you must travel along with your own physical ability. If necessary, please seek assistance with pushing/pulling/lifting tasks. Employees should never lift more than they are physically able to do.
5. Perform work in heavy industrial setting involving congestion, with exposure to industrial fumes/smoke.
6. Computer experience desired, particularly the ability to use a mouse, and locate and open/close files.

Wage Group 2: Need to be able to do general assembly and use all basic hand tools. Need to have some blueprint reading skills and must be able to learn to read work orders. Need to be able to read a tape measure to 1/16 of an inch. Need to be able to operate a hoist safely.

Wage Group 3: Must be able to do all duties in Wage Group 2. Must have three years of assembly experience in assembly department or equivalent experience. Need to understand the basics of hydraulic drive systems and electric drives. Must have good blueprint reading skills and be able to read and work with work orders properly. Must have appropriate Baan skills for the position and the ability to be a project leader. Training others, taking a job and lead others to accomplish the goal. Must be able to train conveyor belts. Welding skills also good but not required.

This description is intended as a guide only. The listed duties may be changed at the discretion of the incumbent's supervisor.