



Astec Mobile Screens, Inc.

2704 W. LeFevre Road • Sterling, IL 61081

Astec Mobile Screens, Inc. is an equal employment opportunity employer. All applicants will be considered without regard to age, color, national origin, religion, creed, gender, marital or veteran status, sexual orientation, or any other protected status in accordance with applicable federal and state employment opportunity laws, unless it is a bona fide occupational requirement necessary to the normal operation of the business.

Personal Information				
Full Name	First	Middle	Last	
Present Address	Street	City	State	Zip
		How long?	Telephone	
If under 18 years of age, can you supply proof of your eligibility to work?		Valid Driver's License? Yes No State:		Date of application
General Information				
Position applying for:		How did you learn about us? Name of person/ organization referring you		
		Advertisement   Employment Division   Job Line   Friend   Relative   Walk-in		
Expected wage Per hr		Date available for work	Are you currently employed? Yes No	
			If yes, may we contact your current employer? Yes No	
Have you ever filed an application with us before?		If yes, when?	For what position?	
Have you ever worked for Astec Mobile Screens before?		If yes, when?	Reason for leaving?	
Are you available to work (check all that apply)   Full   Part   Days   Swing   Graveyard   Flex (Fri-Sun)   Overtime   Temp				
Are you currently on "lay-off" status and subject to recall?   Can you travel if the job requires it?				
Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? Proof of citizenship or immigration status will be required upon employment.				
Summarize certifications, special skills and qualifications, computer skills, military experience or other activities related to the job you are seeking:				
References-Persons we may call that are familiar with your qualification or actual work history				
Name:	Yrs. Known	Occupation	Phone:	
Employment History				
Begin with your most recent employment and continue with the three previous positions- Do not omit any employment				

From	To	Employer	Telephone
Job Title	Address                      City                      State                      Zip		
Immediate supervisor & title _____	Summarize the nature of work performed and job responsibilities:		
Hourly rate/ salary:      Start \$_____per_____		Final \$_____per_____	Reason for leaving:
What did you like most about your job?			
What did you like least about your job?			
Explain any periods between jobs:			

From	To	Employer	Telephone
Job Title	Address                      City                      State                      Zip		
Immediate supervisor & title _____	Summarize the nature of work performed and job responsibilities:		
Hourly rate/ salary:      Start \$_____per_____		Final \$_____per_____	Reason for leaving:
What did you like most about your job?			
What did you like least about your job?			
Explain any periods between job:			

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Job Title	Address                      City                      State                      Zip		
Immediate supervisor & title _____	Summarize the nature of work performed and job responsibilities:		
Hourly rate/ salary:      Start \$_____per_____		Final \$_____per_____	Reason for leaving:
What did you like most about your job?			
What did you like least about your job?			
Explain any periods between jobs:			

## Supplemental Information

1. We are committed to being the best value in the industry. How do you feel you can contribute to our goals?
2. Why do you want this job and how does it fit in with your future plans?
3. What did you like best about your last job?
4. What did you like least about your last job?
5. Think back to the supervisors that you have had in the past. Which one did you like the best and why?
6. Which supervisor did you dislike, and why?
7. What upsets you?
8. Who is primarily responsible for your safety?
9. What area of your skills/ professional development needs improvement and how will this be accomplished?
10. What do you think should be done about an employee who is not doing a fair share of the work?
11. How would you define a productive work atmosphere?
12. Describe the work environment you are looking for:

## Education

School	Name, City, State of School	Major subject	Check last year attended	Graduated	Degree
High school	_____		1 2	Yes	
	_____		3 4	No	
College	_____		1 2	Yes	
	_____		3 4	No	
Graduate School	_____		1 2	Yes	
	_____		3 4	No	
Business, trade, other	_____		1 2	Yes	
	_____		3 4	No	
Other training, apprentice	_____		1 2	Yes	
	_____		3 4	No	

Please read the following statements carefully, before signing this application. Only those applications that are signed and dated are considered valid. If you have any questions regarding this statement, please ask them before signing.

I certify that all answers and statements I have made on this application (and resume or other supplementary materials) are true and complete, without omissions. I understand that any false information will be grounds for refusal to hire or for immediate discharge if I am employed, regardless of when or how discovered.

Signature of this application gives the employer authority to run a Motor Vehicle Record report. Our insurance company may also run a report. If the position you are applying for involves driving a motor vehicle, it is imperative that a good driving record exist.

Signing of this application gives the employer authority to engage an investigative consumer reporting agency to report on my credit and personal history. A copy of the report may be made available to me upon my request.

I understand that my employment is subject to the satisfactory results of an examination required by Astec Mobile Screens, Inc. including a mandatory urine test to detect drug usage and hereby submit to said testing. I agree to conform to all rules and regulations of the company as they presently exist or are later modified. I recognize that my employment can be terminated at the discretion of Astec Mobile Screens, Inc. or at my option, with or without notice, at any time. Astec Mobile Screens, Inc. is an "at will" employer. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless change is specifically acknowledged in writing by the President of this organization.

I acknowledge that I have read, understand, and agree with the above. In addition, I hereby authorize any of the persons or organizations named in the application (or other accompanying or required documents) to give you complete information and records regarding my employment, education, character and qualifications. This application is valid for only forty-five (45) days from the date signed. If I want to be considered for job openings more than 45 days from date signed, I will submit a new application.

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Signature of Applicant

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Date

## Applicant Authorization for Release of Information

I authorize my former employers to release information to Astec Mobile Screens, Inc. for the purpose of evaluating my suitability to the position for which I have applied. This release of information covers my employment record in general, as well as information on the following:

- Date of employment
- Positions held
- The quality of my work
- The quantity of my work
- My attendance habits (excluding worker's compensation, pregnancy and other protected absences).
- My relationship with co-workers and supervisors
- Their opinion of my attitude toward work (cooperative? Positive? Etc.)
- Reason for leaving
- Eligibility for rehire
- Strong points
- Weak points
- Whether I have had outbursts of temper, threatened, provoked fights with or assaulted others, engaged in hostile or violent behavior, have a criminal record or any traits that would present security or safety issues for others.
- Other relevant information regarding my performance, skills, ability, suitability for employment sought, etc.

All former employers who provide such information are indemnified and released from liability arising from such disclosures.

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Applicant Signature

Date

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Applicant Printed Name



Astec Mobile Screens, Inc.

Thank you for applying for work at Astec Mobile Screens, Inc. Your application will be recorded and distributed to the hiring supervisor. **You will not be contacted, unless you are called for an interview. Your application is active only for the specific position posting for which you have applied.** Should you want to apply for subsequent positions, you will need to complete another application. You may contact our receptionist to find out if the position is open or closed. We encourage you to attach a resume or letter to this application, expanding on how your skills and experience relate to the position for which you are applying.

Astec Mobile Screens, Inc. manufactures processing equipment designed for the recycle, crushed stone and sand & gravel industries. We are committed to producing and servicing the finest products available in our industry. At Astec Mobile Screens, Inc., we believe in teamwork, empowerment, mutual commitment, accountability, and trust. Our culture values lifelong learning as a vehicle for continuous improvement of all its processes.

We have a Drug Free Workplace Policy that includes post-offer employment drug testing, as a condition of employment. All job offers are contingent upon a negative drug screen, with a passing integrity test.

Additionally, all job offers are contingent upon passing a medical review, where the applicant is to be determined physically fit for the essential functions of the job. The doctor doing the physical examination will determine and report basic physical fitness for the position.